

Jon M. Philipson  
*Chair*  
Joseph Oglesby  
*Vice Chair*  
Paul D. Bain  
Michael H. Hellman  
Laird A. Lile  
Jeremy M. Rodgers  
Abbey L. Stewart  
Linda Stewart



Kerrie J. Stillman  
*Executive Director*

Steven J. Zuilkowski  
*Deputy Executive Director/  
General Counsel*

State of Florida  
COMMISSION ON ETHICS  
P.O. Drawer 15709  
Tallahassee, Florida 32317-5709  
  
325 John Knox Road  
Building E, Suite 200  
Tallahassee, Florida 32303

(850) 488-7864 Phone  
(850) 488-3077 (FAX)  
[www.ethics.state.fl.us](http://www.ethics.state.fl.us)

*"A Public Office is a Public Trust"*

## E-filing Tips & Important Reminders

### How to Register and Login

- ✓ Officeholders and public employees who e-filed in a prior year will use the same username and password they previously selected to login. Remember your username is not required to be an email address.
- ✓ Officeholders and public employees who are new to the system in 2026 and need access to the system must request an invitation to register by clicking on the "I am a Filer" link on the login page (<https://disclosure.floridaethics.gov/>).
- ✓ A brief "how-to" login video is accessible by clicking the green circle on the "I Am A Filer" button, on the e-filing login page. **Current officeholders and employees must access the system from the "I am a Filer" button to file electronically, even when preparing a disclosure to qualify for office.**

The screenshot shows the login page with a dark blue header containing the word "Login". Below the header, the text "Please tell us what type of user you are:" is displayed. There are four buttons arranged in a grid. The first button, "I am a Filer", features a document icon, a green "How to Video" circle, and the text "If yes, click here to file a Form 6, Form 1 or Form 2." A blue arrow points from the text in the third bullet point of the list above to this button. The second button, "I am a Candidate", features a megaphone icon, a green "How to Video" circle, and the text "Are you a non-incumbent candidate who is attempting to qualify for office, but do not currently hold a public position that requires financial disclosure? If yes, click here." The third button, "I am an Organization Coordinator", features an icon of three people. The fourth button, "I am a CPA or Attorney who is assisting a filer", features a briefcase icon.

**Login**

Please tell us what type of user you are:

**I am a Filer**  
If yes, click here to file a Form 6, Form 1 or Form 2.

**I am a Candidate**  
Are you a non-incumbent candidate who is attempting to qualify for office, but do not currently hold a public position that requires financial disclosure? If yes, click here.

**I am an Organization Coordinator**

**I am a CPA or Attorney who is assisting a filer**

- ✓ Individuals who wish to qualify for office but are **not current officeholders or employees** who file financial disclosure will prepare and print a Form 1 or Form 6 by clicking the "I am a Candidate" button on the e-filing login page. A brief "how-to" video is available to assist candidates with accessing the system. These candidates will complete the disclosure in the system, print their form, and take it to their qualifying officer for filing. See the qualifying information on the Commission's website.
- ✓ Resources for filers:
  - A webinar overview of EFDMS for filers on the login page.
  - A link to printable instructions for the electronic Form 1 and Form 6, along with a sample form, is on the forms page of the Commission's website:  
<https://www.ethics.state.fl.us/FinancialDisclosure/DownloadAForm.aspx>.



to include as a part of their Form 6 filing. Filers who choose this option in any section(s) of the form will be routed to a PDF upload page containing instructions about PDF uploads.

- ✓ By law, all forms filed in EFDMS are published to the Commission's website.
- ✓ The system performed well in 2023. Public officers and employees who filed electronically in the past. If you need assistance with EFDMS, please call the Florida Commission on Ethics, Monday-Friday, 8:00 a.m. until 5:00 p.m. Eastern Time, 850-488-7864.

### **Public Records Exemptions**

- ✓ **CONFIDENTIAL FILERS** are designated as such on their filing dashboard. These are filers who are eligible under s. 119.071 to have certain information redacted from their form because they have held certain positions or meet specific statutory criteria. By law, a notarized confidentiality request MUST be received by the Commission before agency staff can apply redactions. Requests cannot be submitted as a part of the electronic form. Filers should submit these requests prior to filing their disclosure. The public records exemption request forms are available on the Commission's website and can be submitted at any time:  
<https://www.ethics.state.fl.us/FinancialDisclosure/DownloadAForm.aspx>
  - Confidential filers are designated with "Confidential Filer" in red, next to their name on the Filer Dashboard.
  - A public records exemption request on file with other government entities does not apply to documents filed with the Commission. The above-referenced form should be used to request confidentiality with the Commission.

Individuals who have a confidentiality request on file with the Commission are noted as confidential filers in the system. When a form is filed by an individual with a "confidential filer" designation, the disclosure is redacted by Commission staff, prior to publication.