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State of Florida  
**COMMISSION ON ETHICS**  
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Tallahassee, Florida 32317-5709

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*"A Public Office is a Public Trust"*

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## MEMORANDUM

**TO:** Commission Members  
**FROM:** Amelia Naomi, Attorney  
**DATE:** May 21, 2026  
**RE:** Rule Hearing on amendments to Chapter 34-7

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The Commission is being asked to consider and approve rulemaking involving necessary updates to Chapter 34-7, Florida Administrative Code (F.A.C.). The rule amendments have been duly noticed and materials have been provided to the Joint Administrative Procedures Committee.

This rulemaking is intended to update the CE Form 9, "Quarterly Gift Disclosure" and the CE Form 10, Annual Disclosure of Gifts from Governmental Entities and Direct Support Organizations and Honorarium Event Related Expenses" incorporated by reference in Rule 34-7.010.

Regarding the CE Form 9, the following changes will be made: (1) The quarter checkboxes and other instructions on the form will be updated to clarify that the quarter in which a gift is received should be checked, and the table in which the checkboxes appear will be reformatted for spacing to accommodate this update; (2) The instructions will be updated to include foster parents and foster children as "relatives" for purposes of gift disclosure to reflect a change made to Section 112.312(21), Florida Statutes, by Chapter 2026-22, L.O.F.; (3) The instructions will be updated to remove reference to the "Technological Research and Development Authority," as that agency is no longer referenced in the gift statute by virtue of the changes made in Chapter 2013-235, L.O.F.; (4) The instructions will be updated to remove reference to a "committee of continuous existence," as those entities are no longer referenced in the gift statute by virtue of the changes made to the statute in Chapter 2013-36, L.O.F. and Chapter 2013-37, L.O.F.; and (5) The instructions will be updated to reflect that Reporting Individuals and Procurement Employees may not accept gifts

valued over \$100 from vendors of their agencies, which reflects the changes made to the gift statute by Chapter 2013-36, L.O.F.

Regarding the CE Form 10, the following changes will be made: (1) The instructions will be updated to remove reference to a "committee of continuous existence," as those entities are no longer referenced in the honoraria statute by virtue of the changes made to the statute in Chapter 2013-36, L.O.F. and Chapter 2013-37, L.O.F.; and (2) The instructions will be updated to reflect that Reporting Individuals and Procurement Employees may not accept an honorarium from vendors of their agencies, which reflects new language added to the honoraria statute after the enactment of Chapter 2013-36, L.O.F.

Rulemaking authority for these changes is found in Section 112.3147, Florida Statutes, which states that information required to be disclosed by Sections 112.3148 (the gift statute) and 112.3149 (the honoraria statute) "shall be on forms prescribed by the Commission on Ethics," as well as in Section 112.322(9), Florida Statutes, which allows the Commission "to make such rules not inconsistent with law" regarding its practices and procedures.

The Notice of Proposed Rulemaking, the text of the proposed amended rules, and the proposed updated forms are attached. You will be asked to approve this proposed rulemaking at your June 5, 2026, Commission Meeting.

Section I
Notice of Development of Proposed Rules
and Negotiated Rulemaking

DEPARTMENT OF EDUCATION

State Board of Education

RULE NO.: RULE TITLE:

6A-10.084 Disqualification List

PURPOSE AND EFFECT: This rule is to set forth the criteria for placement on the Disqualification List and removal from the list, as well as the responsibilities of entities that report persons to be included on the list.

SUBJECT AREA TO BE ADDRESSED: The amendment will point the rule to the disqualifying offenses listed in Section 435.04(2), F.S., and update the list of disqualifying offenses on Forms DQ-1a, DQ-1b, DQ-2, DQ-3, and DQ-4.

RULEMAKING AUTHORITY: 1001.02(1), (2)(n), 1001.10(4)(d), 1012.31(2)(a), F.S.

LAW IMPLEMENTED: 1001.10(4)(b), (c), 1012.31(2)(a), F.S.

A RULE DEVELOPMENT WORKSHOP WILL BE HELD AT THE DATE, TIME AND PLACE SHOWN BELOW:

DATE AND TIME: May 22, 2026, 11:00 a.m. ET, until the conclusion, not to exceed past 12:00 p.m. ET

PLACE:

https://teams.microsoft.com/meet/261039953587584?p=jOTS Hfs1qGhn7URhJ

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE DEVELOPMENT AND A COPY OF THE PRELIMINARY DRAFT, IF AVAILABLE, IS: Randy Kosci, Jr., Chief, Office of Professional Practices Services, (850)245-5118. To comment on this rule development or to request a rule development workshop, please go to https://web02.fldoe.org/rules or contact: Chris Emerson, Director, Office of Executive Management, Christian.Emerson@fldoe.org.

THE PRELIMINARY TEXT OF THE PROPOSED RULE DEVELOPMENT IS NOT AVAILABLE.

Section II
Proposed Rules

COMMISSION ON ETHICS

RULE NO.: RULE TITLE:

34-7.010 List of Forms and Instructions

PURPOSE AND EFFECT: The purpose of this rulemaking is to update the CE Form 9, "Quarterly Gift Disclosure" and CE Form 10, "Annual Disclosure of Gifts from Governmental Entities and Direct Support Organizations and Honorarium Event Related Expenses" incorporated by reference in Rule 34-

7.010. Regarding the CE Form 9, the following changes will be made: (1) The quarter checkboxes and other instructions on the form will be updated to clarify that the quarter in which a gift is received should be checked, and the table in which the checkboxes appear will be reformatted for spacing to accommodate this update; (2) The instructions will be updated to include foster parents and foster children as "relatives" for purposes of gift disclosure, to reflect a change made to s. 112.312(21), F.S. by Chapter 2026-22, L.O.F.; (3) The instructions will be updated to remove reference to the "Technological Research and Development Authority," as that agency is no longer referenced in s. 112.3148(6), F.S.; (4) The instructions will be updated to remove reference to a "committee of continuous existence," as those entities are no longer referenced in s. 112.3148, F.S.; and (5) The instructions will be updated to reflect that Reporting Individuals and Procurement Employees may not accept gifts valued over \$100 from vendors of their agencies, which reflects language in s. 112.3148, F.S. Regarding the CE Form 10, the following changes will be made: (1) The instructions will be updated to remove reference to a "committee of continuous existence," as those entities are no longer referenced in s. 112.3149, F.S.; and (2) The instructions will be updated to reflect that Reporting Individuals and Procurement Employees may not accept an honorarium from vendors of their agencies, which reflects language in s. 112.3149, F.S.

SUMMARY: This rulemaking affects the instructions and/or language on the CE Form 9, "Quarterly Gift Disclosure" and the CE Form 10, "Annual Disclosure of Gifts from Governmental Entities and Direct Support Organizations and Honorarium Event Related Expenses." These changes are being made to better clarify portions of these Forms and to reflect statutory changes.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: Based on past experience, the adverse impact or regulatory costs, if any, do not exceed and would not be expected to exceed any one of the economic criteria set forth in s. 120.541, F.S.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal

for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 112.3147, 112.322(9), FS  
 LAW IMPLEMENTED: 112.312, 112.3148, 112.3149, FS  
 A HEARING WILL BE HELD AT THE DATE, TIME AND PLACE SHOWN BELOW:

DATE AND TIME: June 5, 2026, 8:30 a.m.

PLACE: First District Court of Appeal, 2000 Drayton Drive, Tallahassee, FL 32311

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 3 days before the workshop/meeting by contacting: Diana Westberry, Office Manager, Florida Commission on Ethics, (850)488-7864. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Amelia Naomi, Attorney, Florida Commission on Ethics, (850)488-7864, naomi.amelia@leg.state.fl.us

THE FULL TEXT OF THE PROPOSED RULE IS:

**34-7.010 List of Forms and Instructions.**

(l) The following forms and instructions are incorporated by reference and are used by the Commission in its dealings with the public:

(a) through (f) No change.

(g) Form 9, Quarterly Gift Disclosure. To be utilized by persons who are required to file Form 1 or Form 6 and by State procurement employees for compliance with the quarterly gift disclosure requirements of Section 112.3148(8), F.S. <http://flrules.org/Gateway/reference.asp?No=Ref-19596> <http://www.flrules.org/Gateway/reference.asp?No=Ref-07113>. Effective 7/2026 Revised 6/2016.

(h) Form 10, Annual Disclosure of Gifts from Governmental Entities and Direct Support Organizations and Honorarium Event Related Expenses. To be utilized by persons who are required to file Form 1 or Form 6 and by State procurement employees for compliance with the gift disclosure requirements of Section 112.3148(6), F.S., and the honorarium disclosure requirements of Section 112.3149(6), F.S. <http://flrules.org/Gateway/reference.asp?No=Ref-19587> <http://www.flrules.org/Gateway/reference.asp?No=Ref-06093>. Effective 7/2026 Revised 10/2015.

(i) No change.

(2) No change.

Rulemaking Authority Art. II, Section 8(i), Fla. Const., 112.3144, 112.3145, 112.3147, 112.3215(14), 112.322(9), 115.324(1)(a) FS. Law Implemented Art. II, Section 8(a), (f), (h), Fla. Const., 112.313(9),

(12), 112.31425, 112.3143, 112.3144, 112.31446, 112.3145, 112.3148, 112.31485, 112.3149, 112.3215, 112.324(1)(a) FS. History—New 4-11-76, Formerly 34-7.10-7.22, 8.10, Amended 2-23-77, 4-7-77, 5-17-77, 10-20-77, 2-25-79, 1-29-80, 4-29-81, 1-12-82, 3-25-82, 2-21-83, Formerly 34-7.10, Amended 7-10-88, 3-4-91, 10-6-91, 10-29-91, 12-22-91, 7-5-92, 10-15-92, 12-6-92, 11-10-93, 12-27-93, 11-21-94, 2-16-95, 12-26-95, 1-27-97, 1-1-98, 1-1-99, 1-1-00, 12-4-00, 12-21-00, 10-14-01, 11-22-01, 1-1-02, 1-1-03, 1-1-04, 1-1-05, 1-1-06, 6-15-06, 1-1-07, 1-1-10, 8-18-10, 1-1-11, 1-19-11, 11-4-13, 1-1-15, 11-24-15, 7-5-16, 1-9-17, 1-9-20, 4-8-21, 1-1-24, 11-28-24, \_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE: Amelia Naomi, Attorney, Florida Commission on Ethics, (850)488-7864, naomi.amelia@leg.state.fl.us

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: Kerrie Stillman, Executive Director, Florida Commission on Ethics

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: May 7, 2026

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: April 29, 2026

**COMMISSION ON ETHICS**

RULE NO.: 34-13.260

RULE TITLE: "Relative" Defined

PURPOSE AND EFFECT: The purpose of this rulemaking is to include foster parents and children in the definition of "relative" for purposes of gift disclosure, as Chapter 2026-22, L.O.F. amended s. 112.312(21), F.S. to include such individuals in the definition of "relative." The effect of this change will be that the amended statutory definition of the term "relative" in s. 112.312(21), F.S., will be reflected in the Rule.

SUMMARY: Rule 34-13.260 will be amended to include foster parents and children, as described in Chapter 2026-22, L.O.F. (amending s. 112.312(21), F.S.) in the definition of "relative" for purposes of gift disclosure.

**SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:**

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein. Based on past experience, the adverse impact or regulatory costs, if any, do not exceed and would not be expected to exceed any one of the economic criteria set forth in s. 120.541, F.S.

**34-7.010 List of Forms and Instructions.**

(1) The following forms and instructions are incorporated by reference and are used by the Commission in its dealings with the public:

(a) through (f) No change.

(g) Form 9, Quarterly Gift Disclosure. To be utilized by persons who are required to file Form 1 or Form 6 and by State procurement employees for compliance with the quarterly gift disclosure requirements of Section 112.3148(8), F.S. <http://flrules.org/Gateway/reference.asp?No=Ref-19596>  
<http://www.flrules.org/Gateway/reference.asp?No=Ref-07113>. **Effective Revised 7/2026 6/2016.**

(h) Form 10, Annual Disclosure of Gifts from Governmental Entities and Direct Support Organizations and Honorarium Event Related Expenses. To be utilized by persons who are required to file Form 1 or Form 6 and by State procurement employees for compliance with the gift disclosure requirements of Section 112.3148(6), F.S., and the honorarium disclosure requirements of Section 112.3149(6), F.S. <http://flrules.org/Gateway/reference.asp?No=Ref-19587> <http://www.flrules.org/Gateway/reference.asp?No=Ref-06093>. **Effective Revised 7/2026 10/2015.**

(i) No change.

(2) No change.

*Rulemaking Authority Art. II, Section 8(i), Fla. Const., 112.3144, 112.3145, 112.3147, 112.3215(14), 112.322(9), 115.324(1)(a) FS. Law Implemented Art. II, Section 8(a), (f), (h), Fla. Const., 112.313(9), (12), 112.31425, 112.3143, 112.3144, 112.31446, 112.3145, 112.3148, 112.31485, 112.3149, 112.3215, 112.324(1)(a) FS. History—New 4-11-76, Formerly 34-7.10-7.22, 8.10, Amended 2-23-77, 4-7-77, 5-17-77, 10-20-77, 2-25-79, 1-29-80, 4-29-81, 1-12-82, 3-25-82, 2-21-83, Formerly 34-7.10, Amended 7-10-88, 3-4-91, 10-6-91, 10-29-91, 12-22-91, 7-5-92, 10-15-92, 12-6-92, 11-10-93, 12-27-93, 11-21-94, 2-16-95, 12-26-95, 1-27-97, 1-1-98, 1-1-99, 1-1-00, 12-4-00, 12-21-00, 10-14-01, 11-22-01, 1-1-02, 1-1-03, 1-1-04, 1-1-05, 1-1-06, 6-15-06, 1-1-07, 1-1-10, 8-18-10, 1-1-11, 1-19-11, 11-4-13, 1-1-15, 11-24-15, 7-5-16, 1-9-17, 1-9-20, 4-8-21, 1-1-24, 11-28-24,\_\_\_\_\_.*

# Form 9

# QUARTERLY GIFT DISCLOSURE (GIFTS OVER \$100)

LAST NAME -- FIRST NAME -- MIDDLE NAME:

MAILING ADDRESS:

NAME OF AGENCY:

OFFICE OR POSITION HELD:

DISCLOSURE OF GIFTS RECEIVED IN FOR QUARTER ENDING (CHECK ONE):

MARCH (form due 6/30)  JUNE (form due 9/30)  SEPTEMBER (form due 12/31)  DECEMBER (form due 3/31)

YEAR

20 \_\_\_\_

## PART A — STATEMENT OF GIFTS

Please list below each gift, the value of which you believe to exceed \$100, accepted by you during the calendar quarter for which this statement is being filed. You are required to describe the gift and state the monetary value of the gift, the name and address of the person making the gift, and the date(s) the gift was received. If any of these facts, other than the gift description, are unknown or not applicable, you should so state on the form. As explained more fully in the instructions on the reverse side of the form, you are not required to disclose gifts from relatives or certain other gifts. **You are not required to file this statement for any calendar quarter during which you did not receive a reportable gift.**

DATE RECEIVED	DESCRIPTION OF GIFT	MONETARY VALUE	NAME OF PERSON MAKING THE GIFT	ADDRESS OF PERSON MAKING THE GIFT

CHECK HERE IF CONTINUED ON SEPARATE SHEET

## PART B — RECEIPT PROVIDED BY PERSON MAKING THE GIFT

If any receipt for a gift listed above was provided to you by the person making the gift, you are required to attach a copy of that receipt to this form. You may attach an explanation of any differences between the information disclosed on this form and the information on the receipt.

CHECK HERE IF A RECEIPT IS ATTACHED TO THIS FORM

## PART C — OATH

I, the person whose name appears at the beginning of this form, do depose on oath or affirmation and say that the information disclosed herein and on any attachments made by me constitutes a true accurate, and total listing of all gifts required to be reported by Section 112.3148, Florida Statutes.

\_\_\_\_\_  
SIGNATURE OF REPORTING OFFICIAL

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_  
Sworn to (or affirmed) and subscribed before me by means of  
 physical presence OR  online notarization, this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
by \_\_\_\_\_  
\_\_\_\_\_  
(Signature of Notary Public-State of Florida)  
\_\_\_\_\_  
(Print, Type, or Stamp Commissioned Name of Notary Public)  
Personally Known \_\_\_\_\_ OR Produced Identification  
Type of Identification Produced \_\_\_\_\_

## PART D — FILING INSTRUCTIONS

This form, when duly signed and notarized, must be filed with the Commission on Ethics, P.O. Drawer 15709, Tallahassee, Florida 32317-5709; physical address: 325 John Knox Road, Building E, Suite 200, Tallahassee, Florida 32303. The form must be filed no later than the last day of the calendar quarter that follows the calendar quarter **in for which the gift is received, this form is filed** (For example, if a gift is received in March, **must it should be disclosed by June 30.**)

## PART E — INSTRUCTIONS

### WHO MUST FILE THIS FORM?

- Any individual, including a candidate upon qualifying, who is required by law to file full and public disclosure of his financial interests on Commission on Ethics Form 6, except Judges. (See Form 6 for a list of persons required to file that form.)
- Any individual, including a candidate upon qualifying, who is required by law to file a statement of financial interests on Commission on Ethics Form 1. (See Form 1 for a list of persons required to file that form.)
- Any procurement employee of the executive branch or judicial branch of state government. This includes any employee of an officer, department, board, commission, council, or agency of the executive branch or judicial branch of state government who has participated in the preceding 12 months through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, or auditing or in any other advisory capacity in the procurement of contractual services or commodities as defined in s. 287.012, F.S., if the cost of such services or commodities exceeds or is expected to exceed \$10,000 in any fiscal year.

**NOTE: Gifts that formerly were allowed under Section 112.3148, F.S., now may be prohibited under Sections 11.045, 112.3215, and 112.31485, F.S.**

### WHAT GIFTS ARE REPORTABLE?

- Any gift (as defined below) you received which you believe to be in excess of \$100 in value, **EXCEPT**:
  - 1) Gifts from the following RELATIVES: father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, grandparent, great grandparent, grandchild, great grandchild, step grandparent, step great grandparent, step grandchild, step great grandchild, **a foster parent or foster child as described in s. 112.312(21), F.S.**, a person who is engaged to be married to you or who otherwise holds himself or herself out as or is generally known as the person whom you intend to marry or with whom you intend to form a household, or any other natural person having the same legal residence as you.
  - 2) Gifts which you are prohibited from accepting by Sections 112.313(4) and 112.3148(4), Florida Statutes. These include any gift which you know or, with the exercise of reasonable care, should know was given to influence a vote or other action in which you are expected to participate in your official capacity; it also includes a gift worth over \$100 from a **vendor doing business with your agency, from a political committee or committee of continuous existence** under the elections law, from a lobbyist who lobbies your agency or who lobbied your agency within the past 12 months, or from a partner, firm, employer, or principal of such a lobbyist.
  - 3) Gifts worth over \$100 for which there is a public purpose, given to you by an entity of the legislative or judicial branch, a department or commission of the executive branch, a water management district created pursuant to s. 373.069, South Florida Regional Transportation Authority, **the Technological Research and Development Authority**, a county, a municipality, an airport authority, or a school board; or a gift worth over \$100 given to you by a direct-support organization specifically authorized by law to support the governmental agency of which you are an officer or employee. These gifts must be disclosed on Form 10.
- A "gift" is defined to mean that which is accepted by you or by another in your behalf, or that which is paid or given to another for or on behalf of you, directly, indirectly, or in trust for your benefit or by any other means, for which equal or greater consideration is not given within 90 days after receipt of the gift. A "gift" includes real property; the use of real property; tangible or intangible personal property; the use of tangible or intangible personal property; a preferential rate or terms on a debt, loan, goods, or services, which rate is below the customary rate and is not either a government rate available to all other similarly situated government employees or officials or a rate which is available to similarly situated members of the public by virtue of occupation, affiliation, age, religion, sex, or national origin; forgiveness of an indebtedness; transportation (unless provided to you by an agency in relation to officially

approved governmental business), lodging, or parking; food or beverage; membership dues; entrance fees, admission fees or tickets to events, performances, or facilities; plants, flowers, or floral arrangements; services provided by persons pursuant to a professional license or certificate; other personal services for which a fee is normally charged by the person providing the services; and any other similar service or thing having an attributable value and not already described.

- The following are **NOT** reportable as gifts on this form: salary, benefits, services, fees, commissions, gifts, or expenses associated primarily with your employment, business, or service as an officer or director of a corporation or organization, and unrelated to your public position; contributions or expenditures reported pursuant to the election laws, campaign-related personal services provided without compensation by individuals volunteering their time, or any other contribution or expenditure by a political party; an honorarium or an expense related to an honorarium event paid to you or your spouse; an award, plaque, certificate, or similar personalized item given in recognition of your public, civic, charitable, or professional service; an honorary membership in a service or fraternal organization presented merely as a courtesy by such organization; the use of a governmental agency's public facility or public property for a public purpose. Also exempted are some gifts from state, regional, and national organizations that promote the exchange of ideas between, or the professional development of, governmental officials or employees.

### HOW DO I DETERMINE THE VALUE OF A GIFT?

- The value of a gift provided to you is determined using the actual cost to the donor, and, with respect to personal services provided by the donor, the reasonable and customary charge regularly charged for such service in the community in which the service is provided. Taxes and gratuities are not included in valuing a gift. If additional expenses are required as a condition precedent to the donor's eligibility to purchase or provide a gift and the expenses are primarily for the benefit of the donor or are of a charitable nature, the expenses are not included in determining the value of the gift.
- Compensation provided by you to the donor within 90 days of receiving the gift shall be deducted from the value of the gift in determining the value of the gift.
- If the actual gift value attributable to individual participants at an event cannot be determined, the total costs should be prorated among all invited persons. A gift given to several persons may be attributed among all of them on a pro rata basis. Food, beverages, entertainment, etc., provided at a function for more than ten people should be valued by dividing the total costs by the number of persons invited, unless the items are purchased on a per-person basis, in which case the per-person cost should be used.
- Transportation should be valued on a round-trip basis unless only one-way transportation is provided. Round-trip transportation expenses should be considered a single gift. Transportation provided in a private conveyance should be given the same value as transportation provided in a comparable commercial conveyance.
- Lodging provided on consecutive days should be considered a single gift. Lodging in a private residence should be valued at \$44 per night.
- Food and beverages consumed at a single sitting or event are a single gift valued for that sitting or meal. Other food and beverages provided on a calendar day are considered a single gift, with the total value of all food and beverages provided on that date being the value of the gift.
- Membership dues paid to the same organization during any 12-month period are considered a single gift.
- Entrance fees, admission fees, or tickets are valued on the face value of the ticket or fee, or on a daily or per event basis, whichever is greater. If an admission ticket is given by a charitable organization, its value does not include the portion of the cost that represents a contribution to that charity.
- Except as otherwise provided, a gift should be valued on a per occurrence basis.

### FOR MORE INFORMATION

The gift disclosures made on this form are required by Sec. 112.3148, Florida Statutes. Questions may be addressed to the Commission on Ethics, P.O. Drawer 15709, Tallahassee, Florida 32317-5709 or by calling (850) 488-7864; information is provided at: [www.ethics.state.fl.us](http://www.ethics.state.fl.us).

# FORM 10

## ANNUAL DISCLOSURE OF GIFTS FROM GOVERNMENTAL ENTITIES AND DIRECT SUPPORT ORGANIZATIONS AND HONORARIUM EVENT RELATED EXPENSES

LAST NAME -- FIRST NAME -- MIDDLE NAME:		THIS STATEMENT REFLECTS GIFTS AND HONORARIUM EVENT RELATED EXPENSES RECEIVED DURING CALENDAR YEAR 20____.	
		<b>DO NOT FILE THIS FORM IF YOU HAVE NOTHING TO REPORT ON IT.</b>	
MAILING ADDRESS:		NAME OF AGENCY:	
CITY:	ZIP:	COUNTY:	OFFICE OR POSITION HELD:

### PART A -- GIFTS (HAVING A PUBLIC PURPOSE) FROM GOVERNMENTAL ENTITIES

NAME OF PERSON PROVIDING GIFT(S)	TOTAL VALUE OF GIFTS FROM THAT PERSON	DESCRIPTION OF INDIVIDUAL GIFTS	DATE EACH GIFT RECEIVED

### PART B -- GIFTS FROM DIRECT SUPPORT ORGANIZATIONS

NAME OF PERSON PROVIDING GIFT(S)	TOTAL VALUE OF GIFTS FROM THAT PERSON	DESCRIPTION OF INDIVIDUAL GIFTS	DATE EACH GIFT RECEIVED

### PART C -- HONORARIUM EVENT RELATED EXPENSES

	EVENT #1	EVENT #2	<b>INSTRUCTIONS</b> on who must file this form and how to fill it out are on the reverse side.  <b>FILING INSTRUCTIONS</b> for when and where to file this form are located on the reverse side.
NAME OF PERSON PAYING EXPENSES			
ADDRESS OF PERSON			
AFFILIATION OF PERSON			
AMOUNT OF HONORARIUM EXPENSES			
DATE(S) OF THE EVENT			
DESCRIPTION OF EXPENSES PAID EACH DAY			
TOTAL VALUE OF EXPENSES FOR THE EVENT			

IF ANY OF PARTS A THROUGH C ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE

REMEMBER TO ATTACH COPIES OF ALL STATEMENTS PROVIDED TO YOU BY PERSONS AND ENTITIES PROVIDING OR PAYING FOR THE GIFTS AND HONORARIUM EVENT RELATED EXPENSES DISCLOSED ON THIS FORM. YOU MUST DISCLOSE ALL OF THESE KINDS OF GIFTS AND EXPENSES EVEN THOUGH YOU DID NOT RECEIVE A STATEMENT OR REPORT FROM THE PERSON OR ENTITY PROVIDING THEM. YOU MAY EXPLAIN ANY DIFFERENCES BETWEEN THE ATTACHED REPORTS AND STATEMENTS AND THE INFORMATION PROVIDED ON THIS FORM BY ATTACHING AN EXPLANATION TO THE FORM.

**SIGNATURE:**

**DATE SIGNED:**

## **INSTRUCTIONS FOR COMPLETING AND FILING FORM 10:**

**WHEN AND WHERE TO FILE:** By July 1 of the year following the year covered by this form. Persons who file Form 1 or Form 6 should file this form with their Form 1 or Form 6. State procurement employees (see definition below) file this form with the Commission on Ethics, P.O. Drawer 15709, Tallahassee, Florida 32317-5709; physical address: 325 John Knox Road, Building E, Suite 200, Tallahassee, FL 32303. This form need not be filed unless a reportable gift or expense was received during the time you held public office or employment.

**WHO MUST FILE FORM 10:** All persons who are required to file Form 1, Statement of Financial Interests, and all persons who file Form 6, Full and Public Disclosure of Financial Interests, including candidates (comprehensive lists are part of each of those forms) **except judges**. In addition, state "procurement employees" are required to file Form 10, as well as former reporting individuals and procurement employees who left office or employment during the calendar year covered by the report. You are a "procurement employee" if you:

(1) Are an employee of an office, department, board, commission, or council of the executive or judicial branches of state government; and

(2) Have participated in the preceding 12 months through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, or auditing or in any other advisory capacity in the procurement of contractual services or commodities as defined in s. 287.012, F.S., if the cost of such services or commodities exceeds or is expected to exceed \$10,000 in any fiscal year.

**INTRODUCTORY INFORMATION**(At the top of the form):

**CALENDAR YEAR:** Write the year covered by this form.

**NAME OF AGENCY:** This should be the name of the governmental unit which you serve or served, sought election to, or by which you are or were employed. For example, "City of Tallahassee," "Florida Senate," or "Department of Transportation."

**OFFICE OR POSITION HELD:** Use the title of the office or position you hold, sought, or held during the year covered by this form (in some cases you may not hold that position now, but you still would be required to file to disclose your interests during the last year you held that position) For example, "City Council Member," "Member," "Purchasing Agent," or "Bureau Chief."

**MAILING ADDRESS:** Write your current mailing address here. If you are an active or former officer or employee listed in Section 119.071(4)(d), F.S., whose home address is exempt from disclosure, the Commission is required to maintain the confidentiality of your home address *if you submit a written request for confidentiality*. Persons listed in Section 119.071(4)(d), F.S. should provide an address other than their home address, if possible.

### **PART A — GIFTS FROM GOVERNMENTAL ENTITIES**

[Required by Sec. 112.3148, Fla. Stat.]

Entities of the legislative or judicial branches, departments and commissions of the executive branch, counties, municipalities, airport authorities, school boards, water management districts created by 373.069, F.S., and the South Florida Regional Transportation Authority may give, either directly or indirectly, a gift worth over \$100 to persons who file Form 1 or Form 6 or to state procurement employees **if** a public purpose can be shown for the gift. Part A should be used to list such gifts. Under the law, these governmental entities are required to provide you with a statement concerning these gifts by March 1; attach this statement to Form 10.

### **PART B — GIFTS FROM DIRECT SUPPORT ORGANIZATIONS** [Sec. 112.3148, Fla. Stat.]

Direct support organizations specifically authorized by law to support a governmental entity may give a gift worth over \$100 to a person who files Form 1 or Form 6 or to a state procurement employee **if** the person or employee is an officer or employee of that governmental entity. Part B should be used to list such gifts. Under the law, these direct support organizations are required to provide you with a statement concerning these gifts by March 1; attach this statement to Form 10.

### **PART C — HONORARIUM EVENT RELATED EXPENSES** [Required by Sec. 112.3149, Fla. Stat.]

Reporting individuals who file Form 1 and Form 6 and state procurement employees are prohibited from accepting an honorarium (a payment in exchange for a speech, oral presentation, writing, and the like) from **a vendor doing business with their agency, from a political committee under the elections law or committee of continuous existence**, from a lobbyist who lobbies them or their public agency (or has done so within the previous 12 months), and from the employer, principal, partner, or firm of such a lobbyist. However, these persons and entities may pay or provide a reporting individual or procurement employee and his or her spouse for actual and reasonable transportation, lodging, event or meeting registration fee, and food and beverage expenses related to an event at which a speech, presentation, or writing will be made by the public officer or employee. Part C should be used to describe these honorarium event related expenses. Under the law, the persons or entities paying for or providing such expenses are required to provide you with a statement concerning them within 60 days of the honorarium event; attach this statement to Form 10.

#### **NOTE**

Gifts that formerly were allowed under Sections 112.3148 and 112.3149, F.S., now may be prohibited under Sections 11.045, 112.3215, and 112.31485, F.S.

#### **FOR MORE INFORMATION**

Questions about this form or the ethics laws may be addressed to the Commission on Ethics, Post Office Drawer 15709, Tallahassee, Florida 32317-5709; telephone (850) 488-7864; information is also provided at: [www.ethics.state.fl.us](http://www.ethics.state.fl.us).

**NOTICE:** Under provisions of Sec. 112.317, Fla. Stat., a failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand or a fine up to \$10,000.